

Calendar of Events

April 30, 2020

CAI Pitch & Putt Invitational
Butler Park Pitch & Putt
201 Lee Barton Dr
Austin, TX 78704
11:30 AM - 03:30 PM CST
*A FUN *FORE* ALL EVENT!*

Join us at Butler Pitch & Putt Golf Course for CAI Austin's first Golf Invitational on Thursday, April 30th. This event is intended to be a day of networking and fun. In addition to golf, there will be food, music, drinks, yard games, prizes and more!

There will be a shot gun start at 12:30 pm with a best ball format and an opportunity to win trophies for 1st, 2nd & 3rd place teams. Spots are limited to 45 golfers so hurry and sign up before it's too late. Each team will consist of a 5-person max limit.

Business Partner Team Sign Up Instructions: All Business Partner members signing up a team, please limit your team to (2) BP member players and (3) Manager/CAVL member players to complete your team. If, in the event that you are unable to fill your team with this player ratio as we approach event date, you will be allowed to adjust accordingly. (Note: Due to limited spots BPs may only purchase (1) team).

Manager/CAVL Member Sign Up Instructions: Not part of a team? Don't worry, we will group you with other golfers. Not a golfer? No problem. Come root on, or heckle your friends while enjoying food, music, drinks and yard games!

May 14, 2020
- May 16, 2020

**M-100: The Essentials of Community Association Management
TBD in San Antonio**

2.5 days | Days 1-2: 9 a.m. - 5 p.m. | Day 3: 9 a.m. - 12 Noon

Judy Monger, (210) 389-6382

ced@caisa.org

Successful community management starts with the essentials! This comprehensive community association management course provides a practical overview for new managers, an essential review for veteran managers and an advanced course for board members. Successful completion of the M-100 can be the first step toward earning the CMCA credential, awarded by CAMICB. Review the Continuing Education Course Matrix to learn more. Topics include:

Roles and responsibilities of managers, owners, committees and the board

Management ethics

Developing, implementing and enforcing rules

Organizing and conducting board meetings

Preparing budgets and funding reserves

Assessment collection policies and procedures

Collecting delinquent payments

Financial statements, reporting methods and operations

Evaluating risk management and insurance programs

Implementing maintenance programs

Preparing bid requests and identifying key contract provisions

Recruiting, selecting and managing personnel

Managing sustainable and developing communities

Course Materials

Participant guide and digital access to bonus readings and materials

Course Length

2.5 days | Days 1-2: 9 a.m. - 5 p.m. | Day 3: 9 a.m. - 12 Noon

Students have 30 days from the live course to complete an online, multiple-choice examination.

May 28, 2020

May Member Luncheon

Maggiano's Little Italy

10910 Domain Dr

Austin, TX 78758

11:15 AM - 01:00 PM CST

Join us for our monthly luncheon featuring topics related to Community Association Management. We will post details as they are confirmed.

June 25, 2020

June Member Luncheon

Maggiano's Little Italy

10910 Domain Dr

Austin, TX 78758

11:15 AM - 01:00 PM CST

Join us for our monthly luncheon featuring topics related to Community Association Management. We will post details as they are confirmed.

July 23, 2020
- July 25, 2020

M-100 The Essentials of Community Association Management

Sonesta Bee Cave

12525 Bee Cave Pkwy

Bee Cave, TX 78738

2.5 days | Days 1-2: 9 a.m. - 5 p.m. | Day 3: 9 a.m. - 12 Noon

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Recruiting, selecting and managing personnel

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Course Materials

Participant guide and digital access to bonus readings and materials

Course Length

2.5 days | Days 1-2: 9 a.m. - 5 p.m. | Day 3: 9 a.m. - 12 Noon

Students have 30 days from the live course to complete an online, multiple-choice examination.

July 23, 2020

July Member Luncheon

Maggiano's Little Italy

10910 Domain Dr

Austin, TX 78758

11:15 AM - 01:00 PM CST

Join us for our monthly luncheon featuring topics related to Community Association Management. We will post details as they are confirmed.

August 20, 2020
- August 21, 2020

M-204 Community Governance

Sonesta Bee Cave

12525 Bee Cave Pkwy

Bee Cave, TX 78738

2 days | 9 a.m. - 5 p.m. both days

Learn how to avoid legal problems and gain cooperation when establishing guidelines.

This course covers the legal basis of community rules, policies and procedures. You'll gain a better understanding of board and management responsibilities and a better grasp of the community association as a legal entity. Learn how to advise and support your board and how to revise policies and procedures to comply with current laws and recommended management practices.

Topics include:

Developing and enforcing rules

Using an attorney or other professional advisor

Conflicts of interest and ethics

Reviewing and amending governing documents

Statutes and case law affecting community management

Fiduciary responsibilities of association boards, committees and managers

Management contracts

Course Materials

In addition to a participant guide and digital access to bonus readings and materials, you will receive:

CAI Guide for Association Practitioners: Conflicts of Interest

Course Length

2 days | 9 a.m. - 5 p.m. both days

Students have 30 days from the live course to complete an online, multiple-choice examination.

October 22, 2020

October Member Luncheon

Maggiano's Little Italy

10910 Domain Dr

Austin, TX 78758

11:15 AM - 01:00 PM CST

Join us for our monthly luncheon featuring topics related to Community Association Management. We will post details as they are confirmed.

November 5, 2020
- November 6, 2020

M-206 Financial Management

Sonesta Bee Cave

12525 Bee Cave Pkwy

Bee Cave, TX 78738

2 days | 9 a.m. - 5 p.m. both days

Learn how to best manage your association's money.

This course gives you the tools to understand and apply the principles of financial management to your community association. You'll learn the entire budget process, from identifying line items to reconciling accounts to gaining board approval. You'll also learn how to analyze and report on association finances. Topics include:

Developing, managing and balancing budgets

Financial planning processes

Replacement reserves and basic investment principles

Accrual and fund accounting

Analyzing financial reports and records

Using budgets and financial reports as management tools

Course Materials

In addition to a participant guide and digital access to bonus readings and materials, you will receive:

CAI Guide for Association Practitioners: The Board Treasurer

Course Length

2 days | 9 a.m. - 5 p.m. both days

Students have 30 days from the live course to complete an online, multiple-choice examination.

November 6, 2020

5th Annual Chili Fest

Emma Long Metropolitan Park

1600 City Park Road

Austin, TX 78730

11:00 AM - 03:00 PM CST

Admission & Sponsorship Registration

Kids and Managers are FREE to attend this event. Please use the form below to RSVP for your attendance.

Please note: This is a private event for HOA board or committee members, Chili Fest event sponsors, members of a registered sports or cook-off team and/or an employee of a management company. For questions about attendance at this event, please don't hesitate to contact us.